

## Ontario Association of Architects

Meeting #300 Open

MINUTES

June 19, 2025

The three hundredth meeting of the Council of the Ontario Association of Architects, held under the *Architects Act*, took place on Thursday June 19, 2025 at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario and virtually via Zoom.

<b>Present:</b>	Ted Wilson	President
	Lara McKendrick	Senior Vice President and Treasurer
	Settimo Vilaridi	Immediate Past President
	Susan Speigel	Vice President
	Thomas Yeung	Vice President
	Loloa Alkasawat	Councillor
	Donald Ardiel	Councillor
	J. William Birdsell	Councillor
	Jim Butticci	Lieutenant Governor in Council Appointee
	Kimberly Fawcett-Smith	Lieutenant Governor in Council Appointee
	Natasha Krickhan	Councillor
	Jenny Lafrance	Councillor
	Michelle Longlade	Lieutenant Governor in Council Appointee ( <i>virtual</i> )
	Elaine Mintz	Lieutenant Governor in Council Appointee
	Deo Paquette	Councillor
	Anna Richter	Councillor
	Kristiana Schuhmann	Councillor
	Ted Watson	Councillor
	Kristi Doyle	Executive Director
	Christie Mills	Registrar
	Tina Carfa	Executive Assistant, Executive Services
	Erik Missio	Manager, Communications
<b>Regrets:</b>	Marek Zawadzki	Councillor
<b>Guests:</b>	Behnaz Assadi	Ja Architecture Studio ( <i>virtual – part attendance</i> )
	Tanya Chute Molina	Manager, Business & Operational Planning, Office of the Fairness Commissioner ( <i>part attendance</i> )
	Irwin Glasberg	Commissioner, Office of the Fairness Commissioner ( <i>part attendance</i> )
	Bilqis Williams	Compliance Analyst, Office of the Fairness Commissioner ( <i>part attendance</i> )

The President called the meeting to order at 3:40 p.m.

The President noted that a land acknowledgement and recognition of the Indigenous land and its people is being shared with Council by a member of the OAA Landscape Project design team, Behnaz Assadi of Ja Architecture Studio.

Council moved to the open meeting from the in camera 1:05 p.m. to receive a presentation from the Office of the Fairness Commissioner.

9925. *Reference Material Reviewed*: A presentation to OAA Council dated June 19, 2025 re. Fair and Innovation Registration Practices and Regulating in the Public Interest. **(APPENDIX 'A')**

The President welcomed Commissioner Irwin Glasberg, along with staff from the Office of the Fairness Commissioner (OFC), Tanya Chute Molina and Bilqis Williams.

Commissioner Glasberg presented to Council based on a PowerPoint presentation that had been previously circulated to Council

The Commissioner reviewed the role of the Office of the Fairness Commissioner (OFC) and elements of the *Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA)*. He further reviewed the responsibilities of regulators under FARPACTA and application of the OFC's 'Risk-Informed Compliance Framework'.

Following his presentation, the Commissioner entertained questions from the Council.

The President thanked the Commissioner for the presentation to Council.

Chute-Molina, Glasberg, and Williams left the meeting at 2:05 p.m.

Council returned to in camera at 2:05 p.m. and officially began the open meeting at 3:40 p.m.

#### **DECLARATION RE CONFLICT OF INTEREST**

The President called for declaration of any conflicts of interest.

No conflicts of interest were declared.

#### **AGENDA APPROVAL**

9926. The President reported that there were no new items to be added to the agenda.

**It was moved by Mintz and seconded by Butticci that the agenda for the June 19, 2025 open meeting be approved as circulated.**

-- CARRIED

#### **APPROVAL OF MINUTES**

9927. *Reference Material Reviewed:* Draft minutes of the May 13, 2025 Open Council meeting.

The draft minutes of the May 13, 2025 Open Council meeting were reviewed.

**It was moved by Longlade and seconded by Mintz that the minutes of the May 13, 2025 Open Council meeting be approved as circulated.**

-- CARRIED

#### **BUSINESS ARISING FROM THE MINUTES**

9928. There was no business arising from the minutes.

#### **ITEMS FOR REVIEW AND APPROVAL**

9929. Reappointment of Representative to the Committee for the Examination for Architects in Canada (CExAC) (*oral*)

Council deferred the item to the September 18 Council meeting.

9930. Appointment of Representative to the University of Toronto, John H. Daniels Faculty of Architecture, Landscape, and Design School Council (*oral*)

Doyle reported.

**It was moved by Speigel and seconded by Paquette that Council approve the appointment of Miriam Ho to the University of Toronto, John H. Daniels Faculty of Architecture, Landscape and Design School Council for a three-year term commencing September.**

-- CARRIED

9931. *Reference Materials Reviewed:* Memorandum from Vice President and Practice Resource Committee Chair, Thomas Yeung dated June 10, 2025 re. OAA Document Maintenance: Updates to Practice Tip PT.39.1 and attached supporting documentation. **(APPENDIX 'B')**

The Vice President reported.

**It was moved by Yeung and seconded by Schuhmann that Council endorse the revised OAA Practice Tip PT.39.1 Best Practices for Review of RFP Language and Supplementary Conditions to OAA 600 and Other Architectural Services Contracts as presented to Council on June 19, 2025.**

-- CARRIED

9932. *Reference Materials Reviewed:* Memorandum from Vice President and Practice Resource Committee Chair, Thomas Yeung dated June 10, 2025 re. OAA Document Maintenance: Practice Tips Impacted by OBC 2024: Updates to Practice Tip PT.19 and attached supporting documentation. **(APPENDIX 'C')**

The Vice President reported.

**It was moved by Yeung and seconded by Vilardi that Council endorse the revised OAA Practice Tip PT.19 ANSI / ASHRAE / IES 90.1 - 2013 – An Overview of the Energy Standard as presented to Council on June 19, 2025.**

-- CARRIED

9933. *Reference Materials Reviewed:* Memorandum from Vice President and Practice Resource Committee Chair, Thomas Yeung dated June 10, 2025 re. OAA Document Maintenance: Practice Tips Impacted by OBC 2024: Updates to Practice Tip PT.36.2 and attached supporting documentation. **(APPENDIX 'D')**

The Vice President reported.

**It was moved by Yeung and seconded by McKendrick that Council endorse the revised OAA Practice Tip PT.36.2 OBC SB-10 Energy Efficiency Requirements – Prescriptive Compliance as presented to Council on June 19, 2025.**

-- CARRIED

## **ITEMS FOR DISCUSSION**

9934. There were no items for discussion.

## **EXECUTIVE COMMITTEE REPORTS**

9935. *Reference Material Reviewed:* President's Activities for the months of May to June. **(APPENDIX 'E')**

The report was noted for information.

9936. *Reference Material Reviewed:* Report from Executive Director, Kristi Doyle dated June 19, 2025 re. Executive Director Report to Council. **(APPENDIX 'F')**

The report was noted for information.

9937. *Reference Material Reviewed:* Memorandum from Registrar, Christie Mills re. Office of the Registrar Statistical Report to Council – January 1 to June 3, 2025. **(APPENDIX ‘G’)**

It was suggested by a member of Council that the Complaints Review Councillor (CRC) reports be included in the report from the Registrar.

Doyle responded that reporting by the CRC is to be kept at arms length from the Office of the Registrar to avoid a conflict of interest. Future reporting in terms of items being addressed by the CRC may be added to the Executive Director’s report.

A Councillor acknowledged members of the Experience Requirements Committee (ERC) who spent significant time in the review and refinement of the processes of the Committee. It was noted that in respect to the Fair Access to Regulated Professions and Compulsory Trades Act (FARPACKTA), the ERC conducts assessments based on competencies.

The report was noted for information.

9938. *Reference Material Reviewed:* Memorandum from Senior Vice President and Treasurer, Lara McKendrick dated June 3, 2025 re. Unaudited Financial Statements for the Six Months Ended May 31, 2025 and attached background information. **(APPENDIX ‘H’)**

The Senior Vice President and Treasurer reported that there are now illustrative graphs included in the report to facilitate ease in viewing revenue vs. expenses tracking. The three-year reserves graphs are now broken down year by year.

The report was noted for information.

9939. *Reference Material Reviewed:* Memorandum from the Communications and Public Education Committee (CPEC) dated June 6, 2025 re. General Updates and attached background information. **(APPENDIX ‘I’)**

The report was noted for information.

9940. *Reference Material Reviewed:* Memorandum from Governance Committee dated June 4, 2025 re. Update from OAA Governance & HR Committee. **(APPENDIX ‘J’)**

A member of Council enquired as to whether a draft of amendments as part of the Act modernization project will be shared with Council as a summary of the review.

A member of Council noted that the Governance Committee has reviewed a summary of the audit and gap analysis and have requested that staff organize the information over the summer months so that it is digestible while still being shared with Council in a comprehensive format.

The report was noted for information.

9941. *Reference Material Reviewed:* Memorandum from the OAA Building Committee dated June 4, 2025 re. Update from the OAA Building Committee. **(APPENDIX ‘K’)**

The report was noted for information.

9942. *Reference Material Reviewed:* Memorandum from Practice Resource Committee (PRC) dated June 10, 2025 re. Practice Resource Committee (PRC) Update and attached supporting documentation. **(APPENDIX 'L')**

A member of Council noted that a member had enquired whether they could bring a list of architects would be able to assist in the mentorship of practices who are closing due to death or incapacitation.

Mills responded that Regulatory Notice 13 is being drafted which addresses scenarios of succession and business continuity.

The report was noted for information.

9943. *Reference Material Reviewed:* Memorandum from Vice President, Susan Speigel dated June 9, 2025 re. Update on the Policy Advisory Coordination Team's (PACT) work. **(APPENDIX 'M')**

A member of Council noted that the Queen's Park Picks (QPP) contained an excellent selection of nominations which are well distributed over all political parties and society regions. The OAA's Policy & Government relations staff have been working diligently and expeditiously in review of the submissions. It was noted that the government will have returned to legislature only two days prior to the OAA's scheduled October event.

The report was noted for information.

#### **ITEMS FOR INFORMATION**

9944. The Presentation from the Office of the Fairness Commissioner was reported under minute number 9925.

9945. *Reference Material Reviewed:* Memorandum from Communications Manager, Erik Missio dated June 8, 2025 re. January-June 2025 Operational Plan Update: Communications. **(APPENDIX 'N')**

The report was noted for information.

9946. *Reference Material Reviewed:* Memorandum from Deputy Registrar, Claire Hepburn dated June 6, 2025 re. Semi-annual Update – Continuing Education Service Area. **(APPENDIX 'O')**

The report was noted for information.

9947. *Reference Material Reviewed:* Memorandum from Deputy Registrar, Claire Hepburn dated June 6, 2025 re. Semi-annual Update – Continuing Education Service Area and attached supporting documentation. **(APPENDIX 'P')**

The report was noted for information.

9948. *Reference Material Reviewed:* Memorandum from Manager, Finance, Melanie Walsh dated May 30, 2025 re. Semi-Annual Operational Plan Update. **(APPENDIX 'Q')**

The report was noted for information.

9949. *Reference Material Reviewed:* Memorandum from COO, Kathy Armbrust dated June 10, 2025 re. Semi-Annual Update from Operations and Human Resources. **(APPENDIX 'R')**

The report was noted for information

9950. *Reference Material Reviewed:* Memorandum from Information Technology Manager, Abhishek Chaudhary dated June 11, 2025 re. Information Technology service area – Half-year update. **(APPENDIX ‘S’)**

The report was noted for information

9951. *Reference Material Reviewed:* Memorandum from Manager, Policy and Government Relations, Sara Trotta dated June 2, 2025 re. Mid-year Operational Plan Update – Policy and Government Relations and attached supporting documentation. **(APPENDIX ‘T’)**

The report was noted for information

9952. *Reference Material Reviewed:* Memorandum from Manager, Practice Advisory Services, Melisa Audet dated June 10, 2025 re. OAA Service Area Semi-Annual Updates – Practice Advisory Services and attached supporting documentation. **(APPENDIX ‘U’)**

The report was noted for information

9953. *Reference Material Reviewed:* Memorandum from Manager, Melanie Walsh dated June 3, 2025 re. Conference 2025 Update and Next Steps for Conference 2026. **(APPENDIX ‘V’)**

It was suggested by a member of Council that Conference registration be moved up in time as in some situations the timing must align with the federal government deadline.

The report was noted for information

9954. *Reference Material Reviewed:* Summary Report on the Annual Meeting of the Local Society Chairs, May 13, 2025. **(APPENDIX ‘W’)**

The report was noted for information

#### **OTHER BUSINESS**

9955. There was no other business.

#### **DATE OF NEXT MEETING**

9956. The next regular meeting of Council is Thursday September 18, 2025 at 9:30 a.m. at the OAA Headquarters, 111 Moatfield Drive, Toronto, Ontario.

#### **ADJOURNMENT**

9957. **It was moved by Butticci and seconded by Fawcett-Smith that the meeting be adjourned at 4:05 p.m.**

-- CARRIED UNANIMOUSLY

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President

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Date